

# AJAY KUMAR GARG ENGINEERING COLLEGE, GHAZIABAD

27<sup>th</sup> Km. Milestone, Delhi-Meerut Expressway, Ghaziabad-201015

## MINUTES OF THE IQAC MEETING

Ref. NO. AKGEC/IQAC/2025-26/

- September 2025

The IQAC meeting for Session 2025-26 (Odd Semester) was held on 28<sup>th</sup> August 2025. The following members were present during the meeting:

1. Dr. Hemant Ahuja
2. Air Cmde. P.Singh
3. Dr. Neelesh Kumar Gupta
4. Dr. Saroj Bala
5. Dr. Anupama Sharma
6. Dr. Avadhesh Kumar Gupta
7. Dr. Himani Garg
8. Dr. Gopal Babu
9. Dr. Vani Bhargava
10. Dr. Shiwani Singhal
11. Dr. Jitender Chhabra
12. Dr. Uma Sharma
13. Ms. Gaganpreet Kaur
14. Mr. Dushyant Singh Chauhan
15. Mr. Parveen Kumar Dhull
16. Mr. Pronab Kumar Adhikari

### Minutes of the Meeting Agenda

The meeting started with the welcome address by Dr. Hemant Ahuja, Director, who congratulated everyone for achieving the Diamond rating in QS-I Gauge and appreciated the efforts of all members. He also highlighted what was accomplished in the previous semester and the focus areas for the upcoming semester to further ensure quality in academics.

The meeting then continued with discussion on the following agenda points:

#### **Agenda Point (i)**

##### **Presentation of Annual Report 2024-25:**

Dr. Neelesh Kumar Gupta presented a 15 minutes report on Task performed by IQAC (2024-25) covering the college's achievements, various surveys and quality benchmarks.

Key highlights included:

- QS I-GAUGE Diamond Rating 2025:** Achieved significant improvement in ratings across various criteria, surpassing previous benchmarks. Appreciation is extended to all IQAC Members for their dedicated efforts.
- Surveys & Rankings:** Successfully completed and submitted various surveys for 2025, resulting in improved rankings in CSR, The WEEK HANSA, MDRA, Times Engineering Survey 2025 etc.
- AQAR Submission:** Prepared and submitted the Annual Quality Assurance Report (AQAR) for 2023-24 on the NAAC portal.
- Internal Processes:**
  - Normalized marks through a review and compilation process at the college level.
  - Allocated classrooms and finalized timetable formats, including selection of open-elective subjects for II, III, and IV-year students.

- Completed the internal academic audit process for the 2024-25 session.
- Established benchmarks for actions taken by Heads of Departments (HoDs) for pre- and post-ST/PUT exams.
- Updated various benchmarking tasks.

**(v) Data Compilation:**

- Compiled the Sampark data college booklet.
- Compiled NIRF data etc.

**Agenda Point (ii)**

- **Review of IQAC Composition for 2025-26:**

It was discussed that as per regular practice, the composition of IQAC is reviewed every two years. Accordingly, there may be some **changes in IQAC team members** this session. Further action will be taken after review.

**Agenda Point (iii)**

- **Uploading of e-SAR to NBA:**

The departments of **ECE, EN, and ME** were directed to upload their respective SARs within the given timeline.

**Agenda Point (iv)**

- **Automation of Academic & Administrative Processes:**

Discussion was held on automation of timetable, ACR, normalization of marks, and faculty attendance through ERP.

- Mr. Pronab Adhikari shared that the only issue is with timetable automation.
- Dr. Hemant Ahuja instructed him to coordinate with Dr. Jitender Chhabra to resolve the matter at the earliest.

**Agenda Point (v)**

- Dr. Hemant Ahuja asked all members to give their suggestions for improving IQAC processes.

Dr. Hemant Ahuja again congratulated everyone on the QS-I Gauge success and extended best wishes for future endeavors. The meeting concluded at **4:00 PM**, followed by a high tea as part of the QS rating celebration.

There being no agenda point left, meeting was ended at 4:00 PM.



**Dr. Hemant Ahuja**  
Director

**Copy to:**

- Director General (for kind information)
- All HoDs & Deans
- All IQAC Members