

**AJAY KUMAR GARG ENGINEERING COLLEGE, GHAZIABAD**

**LIST OF DOCUMENTS (For students admitted through Counselling)**

<b>B.TECH. – I YEAR, MCA, M.TECH – I YEAR, &amp; B.Tech II yr. (B.Sc. GRADUATE / DIPLOMA HOLDERS)</b>		
<b>S.NO</b>	<b>DOCUMENTS REQUIRED</b>	<b>NO. OF COPIES</b>
<b>1</b>	<b>Undertaking ( Fee Related ) – To be filled by all candidates</b>	<b>Original</b>
<b>2</b>	<b>Undertaking (Attendance) – To be filled by all candidates</b>	<b>Original</b>
<b>3</b>	<b>Undertaking ( Tuition Fee Waiver) To be filled by all FW category candidates</b>	<b>Original</b>
<b>4</b>	<b>Allotment Letter (Counselling)</b>	<b>Two Photocopies</b>
<b>5</b>	<b>Aadhar Card</b>	<b>Two Photocopies</b>
<b>6</b>	<b>10<sup>TH</sup> Marksheet &amp; Pass Certificate</b>	<b>Two Photocopies</b>
<b>7</b>	<b>B.TECH. – I YEAR 12<sup>TH</sup> Marksheet</b>	<b>Two Photocopies</b>
<b>8</b>	<b>B.Tech II yr. &amp; MCA Ist year (B.Sc. GRADUATE / DIPLOMA HOLDERS) Graduation/ Diploma Marksheets All Years/Semesters</b>	<b>Two Photocopies</b>
<b>9</b>	<b>Caste and Category Certificate (if applicable). OBC Certificate(Should be issued on or after 01/04/2025)</b>	<b>Two Photocopies</b>
<b>10</b>	<b>Domicile Certificate (if applicable)</b>	<b>Two Photocopies</b>
<b>11</b>	<b>Medical Certificate</b>	<b>Original + 1 Photocopy</b>
<b>12</b>	<b>Character Certificate To be submitted by all candidates</b>	<b>Original + 1 Photocopy</b>
<b>13</b>	<b>Migration &amp; TC Both are to be submitted by all candidates.</b>	<b>Original + 1 Photocopy</b>
<b>14</b>	<b>Affidavit for the gap period After qualifying exam (If Applicable)</b>	<b>Original + 1 Photocopy</b>
<b>15</b>	<b>Anti Ragging Affidavit – To be submitted by all candidates</b>	<b>Original + 1 Photocopy</b>
<b>16</b>	<b>Photocopy of address proof of parents to be submitted by all candidates.</b>	<b>Two Photocopies</b>
<b>17</b>	<b>Income Certificate (TFW) / EWS Certificate(Should be issued on or after 01/04/2025)</b>	<b>Two Photocopies</b>

**\* If 10th certificate, 12th marksheet and migration certificate are not available at the time of admission, students can submit the copies of the aforementioned documents available in the DG Locker.**

**\*\* If the graduation / diploma marksheet for the final year is unavailable, student should submit all the marksheets up to the pre-final year / semester along with an eligibility undertaking.**

**Note: 1. Attach two copies of coloured passport size photographs with the Admission Form.**

**2. Documents must be self attested by the candidates.**

**(Registrar)**