

AJAY KUMAR GARG ENGINEERING COLLEGE, GHAZIABAD
27th Km. Stone, Delhi-Hapur Bypass Road, P.O. Adhyatmik Nagar, Ghaziabad -201009

AKGEC/DO/Notices/28/22-23/002
24th March, 2023

NOTICE

INTERNAL COMPLAINTS COMMITTEE

In continuation to notice AKGEC/D.O.Notice/28/09-10 dated 9th August, 2009 and under the provision of the Sexual Harassment of Women at Prevention, Prohibition and Redressal Act, 2013, the following internal Complaint Committee is reformed with the following composition.

Name	Designation
Dr. Shiwani Singhal	CHAIR PERSON
Dr Seema Garg	MEMBER
Prof. IP Sharma	MEMBER
Dr. Anu Chaudhary	MEMBER
Ms. Neelam Chhibber	MEMBER
Mr. Vishal Goel	MEMBER
Ms. Kamakshi Vashista	STUDENT (3 rd Year, ECE)
Ms. Swati Saxena	STUDENT (3 rd Year, ECE)
Mr. Hari Bhajan Singh	STUDENT (3 rd Year, IT)

In event of any incident of sexual harassment, lady staff/student may feel free to contact any member of the committee.



Dr. R.K. Agarwal
Director General

Copy to : All HoDs & Section Incharges
: Concerned Faculty Members
: Student's Notice Board

Role and Responsibilities of ICC Committee

Duties and Responsibilities of the Committee are enumerated as follows:

1. Implementation of the Anti-Sexual Harassment Policy at the workplace
2. Submission of Annual Report (Including details like number of case files at their disposal, etc.)
3. Bringing awareness about what comprises as sexual harassment at the workplace by way of workshops, posters, documents, notices, seminars, etc.
4. Initiation of inquiry at the earliest
5. Redressing the complaints in a judicious manner
6. To provide an opportunity for conciliation wherever possible
7. Following the principles of natural justice at all stages of the proceedings
8. Forward the complaint to the police, whenever required.
9. To submit the inquiry report along with recommendations
10. To maintain confidentiality in regard to the proceedings taking place before the Committee